

Lymington Amateur Rowing Club
Almansa Way, Lymington, Hampshire, SO41 9PX

January 2024 Committee Meeting

held at LARC

Present: Hugo, Fee, Shirley, Liv, Rob, Imogen, Elysia, Chris and Caroline.

Date: 4 January 2024

Review of previous minutes - Draft Minutes from December 2023 meeting approved.

Apologies received from Kirsty, Sophie, Terry, Sue, Ellie and Keith.

1. REVIEW OF ACTION POINTS FROM DECEMBER MINUTES

1.1 Corporate Structure

Ongoing Action: Rob - contact Tony Evans ('LTSC') for input on club corporate structures as to the best model to facilitate maximum fundraising potential.

Hugo - to share Tony's contact details with Rob.

1.2 Safety

It was agreed that 4 new life jackets at a cost of £70 each would be purchased.

Ongoing Action: Chris - 1. Investigate suitable replacement radios.

2. Capsize training to be provided to rib users.

1.3 Welfare

Fee stated Sue has agreed to assist Liv making sure all parents helping with junior training have DBS approval and Safeguarding training.

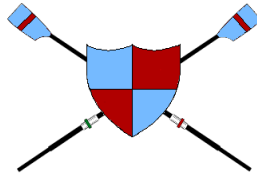
1.4 Facilities

Key safe - this has been fitted outside the door. It was agreed that a second key safe should be fitted in the boat house.

Action/Ongoing: Fee would follow up with **Keith** re: 1. Second key safe.

2. Salt bin to be purchased.

3. Defibrillator installation.



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1.5 Equipment

There was further discussion about being unable to play back training videos on the TV. Firesticks and various adaptive leads had not remedied the issue. There was discussion regarding the possibility of purchasing a second-hand TV from a club member, but it was agreed in an effort to minimise further technical intricacies, a new SMART TV would be purchased.

Action: Hugo to liaise with Mike Leyland-Jones regarding the purchase.

1.6 Training Events

- Tank Training - could be revisited in the future if sufficient interest.
- Reading Training Camp - superseded by Dorney training day.

1.7 Recreational Rowers Survey

Recreational rowing drop-in meetings had been held.

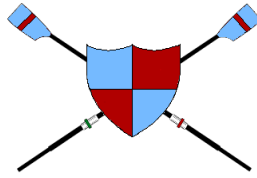
The Recreational rowing section of the website had been updated and includes an Off-peak Timetable.

1.8 Bar Volunteers

Elysia and Liv have agreed to assist in manning the bar and will undertake the requisite training.

1.9 Indoor Rowing

Fee stated that she had 6 people attend her pilot indoor rowing class. While advertisement of the classes, to be delivered in blocks of 5, will take place, there is also an intention to invite those on the L2R waiting list to join the classes in the interim.



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2. REPORTS

2.1 Captain's Report

The following items were referenced/discussed:

2.1.1 Races/Training Day

Hugo stated focus was on the following:

- 27 January - Weybridge Winter Head
- 19 January - Dorney Training Day
- 17 February - Henley 4's and 8's
- 25 February - Head of the Stour
- 9 March - WEHORR
- 23 March - HORR

He added the club will not be entering crews for Vets Head on 24 March.

2.1.2 Boat purchase (*possibilities*)

Hugo explained that Burgashell (coastal boat manufacturer) does not have the capacity to manufacture a boat this year. While the clubs core racing remains Hants & Dorset regattas, given there is increasing demand for Offshore and Adventure rowing, consideration is being given to the purchase of 2 Offshore boats ('Swifts'). These are much cheaper than coastal boats and are also readily available. If the Swift boats, which can be trialled, prove suitable, they would alleviate pressure on the clubs coastal racing fours and give more time to fundraise for a new coastal four.

The 2 Offshore boats would be suitable for:

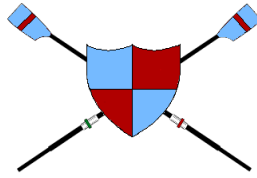
- Junior squad.
- Recreational rowers, particularly for those wishing to partake in endurance rowing.

It was agreed that it would be a good idea to trial a Swift boat.

2.1.3 Boat sale (*possibly*)

Hugo stated given the Janousek river IV has had limited use it could be sold to free up space. There was a mixture of views on whether this boat should be sold, particularly since the Masters ladies are keen to race a IV and or a quad.

It was agreed to keep this possible sale under review.



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2.2 Finance Report

Circulated by Fee in advance of the meeting:

- December 2023 Finance Report¹

2.2.1 Fee stated there had been a number of expenditures, namely:

- Pontoon license
- Cost of having new pontoon fitted
- New locks for club house door (following theft of the key held by the cleaner)
- Entries for Junior Indoor Rowing Championships
(**Fee** - chase up outstanding payments)
- Weybridge Head entries (likely to be cancelled due to the weather)
(**Fee** - chase refunds in event of cancellation)

2.2.2 Account balances:

- £3.8k Current Account
- £5.2k Leon Crouch Donation (Boat Fund)
- £2.7k Schools/Talent Coaching Fund

2.2.3 Membership 2024

Fee stated she would liaise with Kirsty and Shirley regarding membership renewals.

Hugo added coaching membership was under review and would be discussed at a coaches meeting.

Action: Fee - liaise with Kirsty and Shirley re membership renewals.

Hugo - discuss coaching membership at coaches meeting.

3. **24 HOUR ROW (10th February 2024, 10am - 11th February 2024, 10am)**

Erging

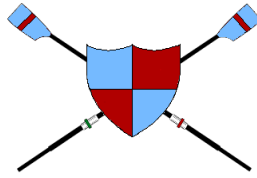
Fee reported that Yachtmail has agreed to having two ergs placed outside their shop during the day on Saturday and on Sunday morning. Yachtmail will also display a fundraising poster.

There was discussion that a third erg could be placed outside Yachtmail so that members of the public, over 16, (having signed an injury waiver) could complete a 500m erg, with the fastest winning £100. The cost of entering this competition to be determined.

It was mooted that a boat could also be placed outside Yachtmail in order to attract attention.

The evening and overnight erg sessions to be undertaken in the club.

¹ Appendix I



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Funding

Fee explained that the Rowing Foundation matches funding raised up to £4,000. Hence, she would submit an application.

Caroline referred to previous fundraising drives, stating she would check details of the previous 'Go Fund Me' fundraising event and liaise with Sue and Rob.

Actions: Fee - submit an application to the Rowing Foundation for match funding.

Caroline - liaise with Sue and Rob regarding Just Giving funding.

Annual miles rowed

As a follow on from the '24 hour Row', Hugo raised if there is merit in having a means of logging the number of miles erged/rowed by club members during the year, so as to attract public attention and sponsorship. It was suggested that something similar to 'Doddie Aid', might be a possible means of doing this.

4. CLUB FUNDRAISING AND AWARDS DINNER - 19th JANUARY 2024

Fundraising

Rob stated he would review and amend the draft request to local businesses for a donation to be raffled at the dinner. He would also contact Wightlink to ask if they would consider making a donation.

Actions: Rob 1. Amend draft fundraising request to local businesses.

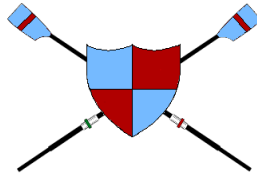
2. Contact Wightlink regarding a raffle donation.

Awards

In addition to the fun award categories, which had been circulated to the committee in advance of the meeting, there was agreement in relation to the following awards:

- Club member of the year
- Most improved rower - (*nominees to be reviewed by Hugo*)
- Crew of the year
(*Hugo suggested a new award be made to recognise the achievements of the Senior Ladies*)
- Awards for the coxes - (Hugo to liaise with Kirsty and Sue)

Actions: Hugo to revert to Shirley re number of mugs required for Cox awards.



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5. TROPHY INSURANCE

Hugo stated that it would be good to have a trophy cabinet for the trophies won by the club, but was mindful of the cost of trophy insurance.

Action: Fee to enquire about the cost of insurance.

6. BOYS IN THE BOAT - CLUB MOVIE NIGHT 21st FEBRUARY 2024, 7:15pm

The Malt Cinema can facilitate a private viewing of The Boys in the Boat, on 21 February at 7:15pm, at a cost of £616.

It was agreed to proceed with this movie night.

Action: Fee to liaise with Katy Teasdale to proceed with the booking.

7. TROPHY REPAIR

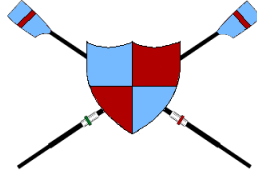
Shirley stated Itchen Rowing Club has contacted LARC to advise that the base of a LARC trophy, won by Itchen last year, needs to be replaced. Itchen is willing to arrange replacement of the base, if LARC agrees to pay the cost of £86.

It was agreed to cover this cost.

Action: Shirley to revert to Itchen to confirm agreement.

Prepared by: Shirley Reid

Next meeting: Thursday 1st February 2024



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Appendix I

Finance Report – for the month of December 2023

We had very little income in December - £183 of membership income from members paying in instalments, £105 of merchandise sales, and £33 for room hire.

On the expenditure side, apart from the usual items, we spent £790 on bus insurance, £318 on the additional license fee for the new pontoon plus some equipment to attach it, £223 on the new locks for the clubhouse door, £289 on the replacement steering cable for the RIB. We also paid out £165 and £408 for entries to JIRR and Weybridge of which £120 and £16 respectively have been reimbursed by members. I need to chase down the outstanding payments now Christmas is out the way.

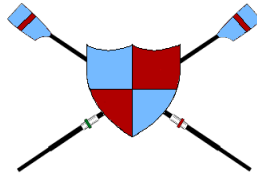
There were no other items of note in the month.

We closed the month with a cash balance in our current account of £3.8k

The Dave Stafford account still has a balance of £3.4k including the remaining £2.7k which will fund future schools/talent coaching. The boat fund account has a balance of £5.2k.

Prepared by: Fee Brooker, Hon Treasurer

2 January 2024



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	December 23	Year to date
Opening cash balance	6299	8864
INCOME		
Membership income	183	979
Sponsorship income		
Milford on Sea Regatta income		
Pontoon membership income		
Rowing equipment sales		400
Members contributions to social events		960
Other		60
Learn to row courses		
Racking fees		
Transfer from bar account/bar sales		
Merchandise sales	105	646
Fundraising and donations		
Premises room hire	33	138
Coaching levy		
Race entry fees	16	271
Members payments for circuits		
Members contribution for Dorney/JIRR	120	120
Insurance claim		
Members contribution to first aid		
Total Income	457	3574
EXPENDITURE		
Boat and equipment maintenance	195	649
Rowing equipment purchases		1050
Cost of social events	50	890
Race entry and transport costs	408	527
Insurance	790	790
Pontoon license costs	318	318
Cost of river licenses for pontoon members		
Bus and trailer costs incl fuel		79
Coaching costs	240	1050
Management fee for premises		511
Merchandise stock		424
Miscellaneous	244	462
RIB costs including fuel	319	509
Utilities	159	374
H&D, BR affiliation and SCC sponsorship		
Website hosting and domain fees		
Bar license		
TV license	41	41
Milford on Sea Regatta costs		
First Aid course & supplies		
Transfer to Boat Fund		213
Indoor coaching course		450
JIRR entries	165	165
Cleaning	60	180
Total expenses	2989	8682
Closing cash balance	3756	3756