

Lymington Amateur Rowing Club
Almansa Way, Lymington, Hampshire, SO41 9PX

February 2024 Committee Meeting

held at LARC

Present: Hugo, Fee, Shirley, Sue and Liv.

Date: 1st February 2024

Review of previous minutes - Draft Minutes from January meeting approved.

Apologies received from Kirsty, Terry, Rob, Imogen, Chris, Caroline and Elysia.

1. REPORTS

1.1 Captain's Report

Nothing to report in the absence of racing or developments in respect of equipment.

1.2 Finance Report

Circulated by Fee in advance of the meeting:

- January 2024 Finance Report¹

1.2.1 Fee stated there had been a number of expenditures, namely:

- Trophy repairs and trophy purchases
- Radio purchases and recharger
- Wiring for the VIII
- Minibus MOT
- Hire of Malthouse for movie night

1.2.2 With Weybridge Head having been cancelled, entry fees had been reimbursed minus 5%.

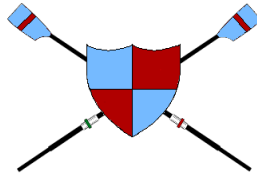
1.2.3 The follow entries remained outstanding:

- Medina - some members were yet to pay their entry fee for Medina.
- NJIRC - some entries were yet to be paid.

1.2.4 Fee stated in respect of funding:

- £1,500 funding had been secured from Lymington and Pennington Council to purchase blades.
- A £4,000 grant application had been submitted to the Rowing Foundation. Outcome not expected until end of March.

¹ Appendix I



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1.2.5 There was discussion that refurbishment repairs would be paid out of wear and tear.

Action: *Hugo* stated he would chase Pete Hepworth as to when he would be able to refurbish the Alan Goodall.

1.2.6 Account balances:

- £1.6k Current Account (which will be bolstered after Membership renewals in February)
- £6.6k Boat Fund (including donations from GoFundMe)
- £3.4k Dave Stafford Account (which includes £2.7k schools coaching)

The Committee agreed that the £700 balance in the Dave Stafford Account should be transferred to the Boat Fund Account.

2. 24 HOUR ROW

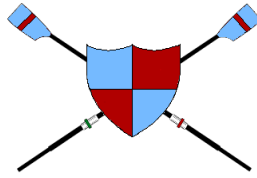
The following was discussed/agreed:

- A reminder would be posted on the 3 What's App chats tomorrow, reminding members of the 24-hour row and encouraging them to sponsor the event.
- A number of erg slots remained unfilled.
Action: *Hugo* stated he would chase SLARC to help fill these slots.
- **Action:** *Fee* would write to the neighbours advising them of the event and that the club would endeavour to keep noise to a minimum overnight.
- **Action:** *Fee* would take 3 ergs and batteries to Yachtmail on Friday afternoon.
- Volunteers would be required to support at Yachtmail.
- Hold off asking local businesses for donations until later in the year, as and when subsequent fundraising events occur.

3. 6 NATIONS - Bar Opening Hours

Hugo stated bar volunteers need to liaise with Mike Leyland-Jones to undertake training and sign the appropriate documentation.

A 'Visitors Book' also has to be signed by non-members.



Lymington Amateur Rowing Club
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4. MOVIE NIGHT (The Boys in the Boat) - 21st February 2024

General discussion that a number of tickets had been sold. Tickets could be made available to the wider community closer to the event if there was limited interest from club members.

5. MEMBERSHIP RENEWALS

5.1 Annual Membership

Fee stated membership renewals would be sent out next week.

Payment would be due by 31st March 2024.

There would be an option for members to pay on instalment by standing order.

5.2 Race Membership

In an effort to minimise administration, especially in respect of Hants & Dorset entries, Hugo stated he would liaise with crew captains to encourage members who want to race, to register as race members now.

Actions: *Hugo* speak with crew captains re race memberships.

Hugo and Fee consider membership for casual members.

Fee speak with Alex Barnes regarding Hants & Dorset registrations.

Fee to include a request regarding racing on the Membership Renewal Form

5.3 Membership Scholarships

The Membership Renewal will remind members about the availability of 3 scholarships for U18s.

5.4 Coaching Membership

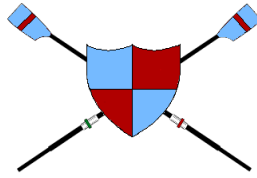
Members interested in coaching would be entitled to a reduced membership of £60. Those interested should apply to Hugo for consideration in conjunction with Fee.

Action: Fee stated she would include an option in the Membership Renewal Form for members to apply for this.

6. PONTOON MEMBERSHIP RENEWAL

Pontoon Memberships are due for renewal on 1st March 2024.

Action: *Shirley* to send out Pontoon Membership renewals.



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7. WELFARE

Liv stated she was progressing DBS signoff approvals as requested by GB Rowing and would liaise with Jane Wild (former Safety Officer) regarding this.

It was noted the list of those requiring DBS signoff would need updating.

Action: *Liv* to speak with Jane Wild to complete DBS signoffs in respect of those currently needing approval.

8. FACILITIES

The following was discussed:

8.1 Defibrillator - sourced, an electrician found and Leon is liaising with Redrow, (owners of the building) as to where the defibrillator will be located.

8.2 Absence of hot water in the taps.

Action: *Fee* will liaise with Keith regarding this.

8.3 Heating not working

Action: *Hugo* will speak to Mike/Pete regarding this.

8.4 Water leaking from walls adjacent to steps

Action: *Fee* will speak to Keith regarding this with a view to contacting Castleford.

9. ANNUAL PARTY - 17th January 2025

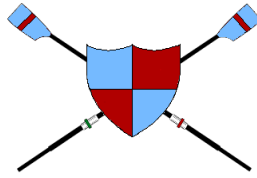
Lymington Town Sailing Club has been booked to hold a Club party on 17th January 2025.

10. BLAZERS

Fee stated there is a possibility that a club member could source less expensive material for club blazers in Hong Kong.

It was raised that an order for blazers was about to be submitted to a provider in the UK.

Action: *Fee* stated she would speak with Leon regarding the status of a UK order.



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11. CLUB PHOTO

There was discussion that the Club does not have a photo of current members.

It was suggested that Head of the Sour and Milford Regatta would be opportunities to have a photo taken.

12. COLIN FAGAN HEAD

There was discussion that it may be possible to reschedule the Colin Fagan Head to 23 March 2024.

Action: Hugo to check the possibility of running the Colin Fagan Head in March.

13. AOB

The following items were raised:

13.1 Erg servicing to take place Saturday 3rd February at 12:30.

13.2 Blade painting - priority to start with white quad blades

13.3 Anyone wishing to race at Bosham on 23rd March to let Kirsty know.

13.4 14 recreation members are attending an adventure day in Chichester Harbour on 9th February.

13.5 Boat trials:

13.5.1 Swift - c44 people are due to trial a swift boat(s) on Monday 12th February, 11am - 4pm.

13.5.2 Jurassic (Channel Island Boats) - trial in March, date TBC.

13.5.3 Rannoch R45 - possible trial through the Spring.

13.6 12/18 Wednesday afternoon indoor rowing slots have been sold.

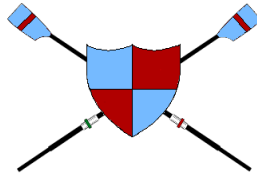
13.7 Kirsty has been appointed a Wessex and SE Regional Rowing Council volunteer.

13.8 Hants & Dorset ARA has enquired if a Milford Regatta Secretary has been appointed.

Action: Hugo stated he would ask Pete Lock if he is willing to retain this role.

Prepared by: Shirley Reid, Secretary

Next meeting: Thursday 7 March 2024, 8:15pm



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Appendix I

Finance Report – for the month of January 2024

Membership income was £242, being monthly payments from those members paying in instalments plus one new Junior membership (part year). We also had £344 of income from the first batches of indoor rowing classes which started in January and £78 from merchandise sales (beanies).

Other income related either to payments for the club supper or race entries/payments for JIRR/Dorney.

On the expenditure side, we spent £225 on new trophies/bases/engraving for the club awards, £200 on new radios and £161 on a battery charger for the radios. The new wiring loom for the 8+ cox box cost £142 and the bus MOT came in at £330.

The club has paid out entries of £582 for Henley, WEHRR and HRR heads which we will collect from racers if the events go ahead. We are due a refund (probably partial) of £408 paid for the cancelled Weybridge head. And I am chasing outstanding payments of £257 for JIRR, Dorney and Newport. This comes to a total of £1247 due back to the club.

We paid our £616 to the Malt Cinema for the private viewing on 21 February. This will hopefully be recovered with a small excess which will go to the boat fund if we can sell all 88 tickets.

The raffle at the Club Dinner raised £589 which has all been transferred to the boat fund.

24hour Row donations are coming in and total £1,272 to date. £752 of this has been transferred to us from GoFundME and has been paid into the Boat Fund.

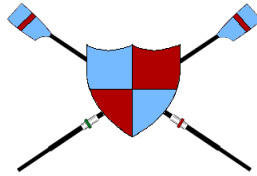
We closed the month with a cash balance in our current account of 1.6k.

The Dave Stafford account still has a balance of £3.4k including the remaining £2.7k which will fund future schools/talent coaching.

The boat fund account now has a balance of £6.6k, made up as follows:

Leon Crouch	5,000
Avon entry refunds	200
Dinner raffle	589
24 Hour Row	752
Interest	40
	6581
	33% of target of £20k

Prepared by: Fee Brooker, Hon Treasurer, 1 February 2024



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	January 24	Year to date
Opening cash balance	3756	8864
INCOME		
Membership income	242	1221
Sponsorship income		
Milford on Sea Regatta income		
Pontoon membership income		
Rowing equipment sales		400
Members contributions to social events	2000	2960
Other		60
Learn to row courses		
Racking fees		
Transfer from bar account/bar sales		
Merchandise sales	78	724
Fundraising and donations		
Premises room hire	21	159
Coaching levy		
Race entry fees	136	407
Members payments for circuits		
Members contribution for Dorney/JIRR	405	525
Insurance claim		
Indoor rowing classes	344	344
Total Income	3226	6800
EXPENDITURE		
Boat and equipment maintenance	179	828
Rowing equipment purchases	200	1250
Cost of social events	2591	1506
Race entry and transport costs	582	1109
Insurance		790
Pontoon license costs		318
Cost of river licenses for pontoon members		
Bus and trailer costs incl fuel	330	409
Coaching costs	240	1290
Management fee for premises		511
Merchandise stock		424
Miscellaneous	522	984
RIB costs including fuel	66	575
Utilities	100	474
H&D, BR affiliation and SCC sponsorship		
Website hosting and domain fees		
Bar license		
TV license		41
Milford on Sea Regatta costs		
Fundraising costs	72	
Transfer to Boat Fund		213
Indoor coaching course		450
Dorney/JIRR entries	419	584
Cleaning	90	270
Total expenses	5391	14073
Closing cash balance	1591	1591