

Lymington Amateur Rowing Club
Almansa Way, Lymington, Hampshire, SO41 3PY

February 2023 Committee Meeting

Held at LARC

Present: Hugo, Livvy, Fee, Kirsty, Ellie, Emma, Terry, Pete, Imogen

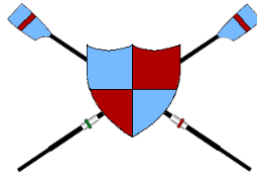
Apologies: Emma, Jane, Brian, Sophie

Date: 2 February 2023

Review of previous minutes – draft notes for the January meeting were approved.

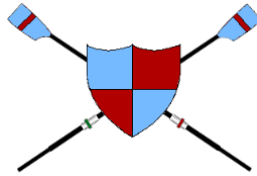
Apologies were received in advance from Emma, Sophie and Jane

Matters Arising	Responsible	Action/ update by
Junior squad A suggestion was made that we invest in an ergbike as an alternative to ergo's for anyone with a top body injury. Whilst it was agreed that this would be a very useful addition, we don't currently have the funds for this. It might be something we look to do in the future.		
Competence folder Hugo has started collating documentation supporting competencies of parents/coaches. It was agreed that we should keep this in hard copy format, stored at the club so that it is available for leads to check sign off of anyone proposing to assist. As part of the membership renewal process, we will ask again for members to advise any signs offs they have.	Hugo	On going
Club blazers Leon has received orders for 12 blazers which is sufficient for us to place an order.		
Stan's retirement gift It was agreed to order the 36x58cm unframed size. Lead time is approx. 4 weeks which should mean it is available for presentation at MoS regatta. Livvy to order.	Livvy	
DBS checks We have confirmed DBS checks needs for all junior parents assisting subject to proviso that the cost is not prohibitive. Livvy to confirm that	Livvy	ASAP



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there is no cost for volunteer checks. Agreed that we can ask Junior Admin to assist in the collection process.		
LTSC collaboration Hugo advised that we have not heard further from LTSC about the potential collaboration. Fee to drop a note to Tony Evans to prompt.	Fee	ASAP
Membership renewals Communication to members about renewals process to be made next week. Kirsty has prepared the form for completion. A few amendments were agreed including the inclusion of parents names so we can capture them as "supporting members". Emma, Fee and Kirsty to progress.	Emma, Fee & Kirsty	w/c 6 Feb
Data and GDPR It was noted that we need to obtain consent for photos to be posted on social media. We could include this as part of the membership sign up. Livvi offered to look at the data officer requirements and report back. We need to ensure we are GDPR compliant.	Livvi	
Security Fee and Terry meeting the Harbourmaster on 7 Feb to discuss the design proposal and potential cost sharing arrangement. Once agreed we will need Castleford permission.		
Club equipment Skylark is away for servicing and may be finished sooner than originally expected. Fee confirmed we should be OK to finance even if early. It was agreed that the extra 8+ should be put up for sale asap Hugo has a buyer for some of our very old blades which he has at home. To check whether there are any more at the club which could also go. Eton – we should bring back asap from the farm. Pete has secured a free coastal four from Shoreham. Terry will pick up on Saturday.	Pete & Hugo Hugo	ASAP
Schools It was agreed that a separate discussion would be useful on schools and what/how we might offer them. Hugo and Fee to arrange with Kirsty.	Hugo & Fee	
Social calendar for 2023 6 Nations Rugby evenings is set for 25 th February – England match at 16:45. Pizza van coming on a pay as you go basis.		
Sponsorship		



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Hugo has identified a few volunteers and Hugo and Fee will arrange a meeting to brief them.	Fee & Hugo	
Circuits There were 14 in attendance and it was agreed that we should continue at MoS junior to Easter. Fee to send a reminder on Bulletin Boards that this is still happening.	Fee	ASAP
Milford On Sea Pete has this in hand and will shout if he needs help. Kirsty is organising the shoreside support via junior parents. Livvi volunteered to organise prizes.		
Hants & Dorset AGM Some trophies have been returned. Livvi and Tim have some and Hugo will check H&D wins last season to check who else might have some.	Hugo	Before 25 Feb
British Rowing – first aid, safeguarding session, coach training There have so far only been a small number of signs up for the various sessions. Reminders to be posted on bulletin boards next week.	Hugo	

REPORTS

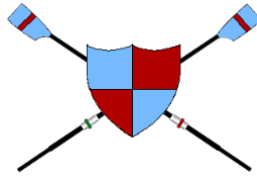
Captain's Report – there was no report this month due to the lack of activity

Finance Report – the report for the month of January 2023 was circulated in advance and is set out below. It was agreed to keep the £3k grant from Love Rowing in a separate account until we decide how best to use it.

Safety Report – there were no matters to report.

AOB There were no other matters raised in AOB		
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Prepared by Fee Brooker (for Emma Airey)



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Finance Report – for the month of January 2023

There were only a handful of transactions this month and nothing of particular note to comment on with the exception of the receipt of a grant of £3,000 from British Rowing. I applied for this in the late autumn without much hope of being awarded anything but we have been lucky. I have transferred the grant to the Dave Stafford account until we decide how best to use it.

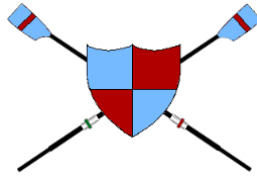
Still no invoice for electric but I have chased UW again.

We closed the month with an available cash balance of £3.3k (after reserving cumulatively £1.8k for electricity). The Dave Stafford account has a balance of £3.7k following transfer of the £3k grant to this account.

Prepared by: Fee Brooker, Hon Treasurer

1 February 2023

FINAL



*Lymington Amateur Rowing Club
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	January 23	YTD
Opening cash balance	5047	9167
INCOME		
Membership income	87	371
Sponsorship income		
Milford on Sea Regatta income		
Pontoon membership income		
Rowing equipment sales		400
Members contributions to social events		765
Other	5	5
Learn to row courses		
Racking fees		
Transfer from bar account		
Merchandise sales	28	992
Fundraising and donations		
Premises room hire	132	397
Coaching levy		405
Race entry fees (re 2022)		144
Members payments for circuits	29	60
Total Income	281	3539
EXPENDITURE		
Boat and equipment maintenance	182	655
Rowing equipment purchases		1325
Cost of social events		811
Race entry and transport costs		80
Insurance		923
Pontoon license fees		
Cost of river licenses for pontoon members		
Bus and trailer costs incl fuel		138
Coaching costs		660
Management fee for premises		598
Merchandise stock		970
Miscellaneous		208
RIB costs including fuel	17	1168
Utilities		
H&D, BR affiliation and SCC sponsorship		
Website hosting and domain fees		
Bar license		
TV license		
Milford on Sea Regatta costs		
Total expenses	199	7577
Closing cash balance	5129	5129
Reserved for electricity	1800	1800
Available cash	3329	3329