

Lymington Amateur Rowing Club
Almansa Way, Lymington, Hampshire, SO41 3PY

Sept 2022 Committee Meeting

Held at LARC

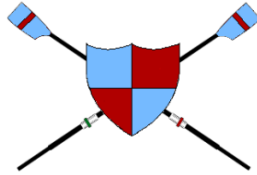
Present: Hugo, Mark, Livvy, Fee, Kirsty, Ellie, Alex, Callan, Brian

Apologies: Terry, Emma

Date: 1 September 2022

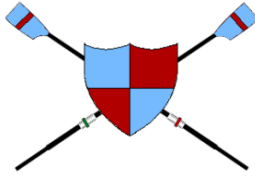
Review of previous minutes – draft notes for the August meeting were approved

Apologies	Responsible	Action/update by
Junior Rep update Callan has nominated Imogen Scott to replace him as junior rep. The juniors have asked whether club rowing blazers are available. Pete advised that Leon is already investigating this.	Fee	To check with Imogen she is happy to stand
Matters arising and agreed actions		
Equipment A replacement for the army trailer has been acquired for £1,500. It has been recently serviced and is just in need of a small amount of welding which Pete is arranging.		
SCC Accommodation has now been sorted for SCC. Noted that all trophies must be returned next week		
AGM The updated proposal on membership fees was discussed at length. A few changes were agreed to the proposal as follows: Adult/Student/Junior fees to be set at the same level in all categories		



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<p>Racing/Performance fees to be set at £240 but to include H&D race entry fees – this aligns with Christchurch. This will soften the impact of the rate increase and may encourage more entries, as well as removing the admin burden of collecting fees after each event;</p> <p>Rec/Development fees to be set at a base level of £160 to cover fixed costs. Coaching to be paid on a sessional basis (probably blocks of 6) at a rate to be agreed</p> <p>Racking fees are to be left at £50 this year but to be flagged for the future; strong resistance is expected to any increase especially in a year when membership fees are also increasing and the incremental revenue to the club is minimal;</p> <p>Fee will update the proposal document and circulate to members with AGM papers in advance of the meeting. consideration and voting at AGM.</p> <p>Some committee positions for next year have yet to be tied down.</p> <p>Carried forward from August - once new officers have been appointed, to put up a profile board in the main club area. Contact details for our welfare and safeguarding officer should be displayed also in changing rooms/loos. To be actioned post AGM.</p>	<p>Fee</p>	<p>ASAP</p>
<p>Social event/club clean up</p> <p>Fee to ask Elysia if she can organise the club social on 24 Sept. Start time agreed at 6pm.</p> <p>Jo Verney has offered to provide a Nacho foodstall for the event at a cost of £10 a head. She needs a minimum of 70 to make this viable.</p>	<p>Fee</p>	<p>ASAP</p>
<p>Summer sessions</p> <p>Kirsty gave a debrief on the summer sessions which have been very successful and have seen many rowers improve their coxing, rib driving, stroking etc skills and encouraged mentoring by more experienced rowers. It is proposed to continue these sessions until fading light prevents this.</p>		
<p>Winter circuits</p>		



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It is proposed if a suitable venue can be found, that Wednesday evening winter circuits for the whole club be restarted.		
<p>Milford On Sea debrief (rolling item) It was agreed that the event had been very successful all round. The comments on possible changes for next year have been captured and will be saved on the One Drive for future reference.</p> <p>It was agreed that Pete will investigate the purchase of new buoys and markers and that Fee will investigate the possible purchase of a gas fired urn and fridge.</p> <p>It was agreed to keep a rolling agenda item on future meetings to pick up any good ideas we see at other events which we might want to adopt.</p>	Pete and Fee	

Reports

Captain's Report – Hugo

Hugo gave a verbal update on racing, noting the recent successes at Itchen. There is a good turn out for SCC.

Looking ahead, we need to agree which winter heads we'll go to.

Equipment-wise, the refurb of Skylark is the priority. Pair remains our priority for the next boat purchase but this is currently backburned due to lack of financial resources.

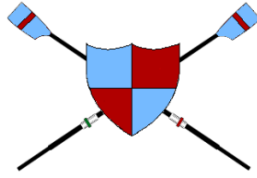
Treasurer's Report – Fee

Fee gave a verbal update on the financial position. The written report is attached below.

Safety Update

There has been one incident involving a junior crew getting pinned against the bridge in a fast tide. The crew left the pontoon before a final brief from the coach which is contrary to protocol. The protocol that inexperienced crews are not to leave the pontoon until briefed is to be reinforced to all members. A report has been made to BR.

It was agreed that the capsize drill should be done in squads in the lagoon. All squads to complete by the end of September.

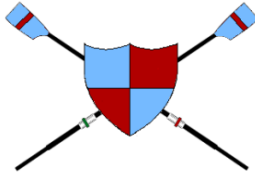


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F Brooker
Secretary
5 Sept 2022

Next Meeting: Thursday 6 October 2022 @ 8:15pm

MEMORANDUM



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Finance Report – for the month of August 2022

Following on from the successful LTR courses, we received further membership income of £1,496 this month which was the major source of income for the month.

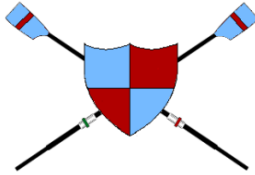
On the expenditure side, the two significant items were the purchase of a new trailer for £1,600 and payment for the summer coaching sessions of £1,320 (covering both the July and August sessions).

We closed the month with an available cash balance of £10.6 (after reserving cumulatively £560 for electricity). This is after investments in rowing assets in the 10 months to 31 July 2022 of £22.5k.

I have prepared a cash flow forecast for the rest of the year through to February 2023 when the next influx of income from membership renewals is expected. Taking account only of our fixed costs and assuming no further membership income, this predicts a cash balance of £4.9k at the end of January 2023. This is expected to be a conservative estimate but any further discretionary expenditure before February 2023 needs to take this into account.

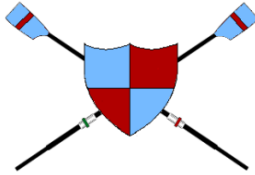
Prepared by: Fee Brooker, Hon Treasurer

5 September 2022



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	August 22	YTD
Opening cash balance	12,556	20,679
INCOME		
Membership income	1,496	20,482
Sponsorship income		3,405
Proceeds from equipment sales		1,650
Pontoon membership	160	2,257
Income from social events		1,146
Entry fees	109	545
Bar proceeds		250
Sundry		210
Merchandise sales		175
Room hire	48	297
Donations		115
MoS income		5,775
LOS entry fees /sponsorship		352
LHC electricity true-up		-340
Easy Fundraising	69	126
Insurance payout		267
LTR income	120	120
Total Income	2,002	36,832
EXPENDITURE		
Purchase of rowing assets	1,600	22,533
Maintenance of equipment		2,665
Cost of social events		1,532
Bus service & MOT		1,458
Insurance		3,303
Utilities		1,083
Bus fuel	115	530
BR/H&D affiliation fees		669
Bar stocks		384
Entry fees	218	1,536
Pontoon licenses		412
RIB service		311
Website hosting and domain name		307
Sundry	122	745
Management fee		724
Road tax		165
Keys		153
Bar license		140
RIB fuel	59	458
H&D SCC sponsorship		100
TV license		123
MoS regatta costs		2,918
Trailer parts		138
LOS event insurance refund		0
Ferry for island regattas		280
Pontoon license renewal		2,400
Summer coaching sessions	1,320	1,320
Total expenses	3,434	42,953
Closing cash balance	11,124	11,124
Reserved for electricity	-560	-560
Available cash	10,564	10,564



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MILFORD ON SEA REGATTA 2022

Financial Result

INCOME		
Entry fees		2,611
Sponsorship income		2,000
Food & Drink sales	2,369	
Food & Drink expenses	-1,275	
Pizza van commission	70	
Food & Drink profit		1,164
<i>TOTAL INCOME</i>		<i>5,775</i>
EXPENSES		
Cups/prizes		1,248
H&D event license		20
NFDC event license		21
Insurance		121
PA hire		250
Critical care ambulance		660
Radio hire		53
Fuel		124
H&D levy		421
<i>TOTAL EXPENSES</i>		<i>2,918</i>
EVENT SURPLUS		2,857