

*Lymington Amateur Rowing Club*  
*Almansa Way, Lymington, Hampshire, SO41 3PY*

## **December 2022 Committee Meeting**

### **Held at LARC**

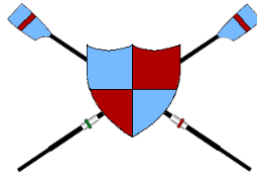
Present: Hugo, Livvy, Fee, Ellie, Emma, Elysia, Terry

Apologies: Kirsty, Pete, Sophie, Jane, Imogen, Brian

Date: 2 December 2022

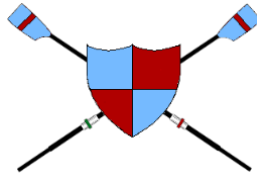
**Review of previous minutes** – draft notes for the November meeting were approved

<b>Apologies</b>	<b>Responsible</b>	<b>Action/ update by</b>
<b>Junior squad</b> No items raised.		
<b>Matters arising and agreed actions</b>		
<b>Club blazers</b> The 'wave design', created by Leon, is preferred. Action: Hugo to speak to Leon and arrange for the design to be posted on the notice board to gauge interest before ordering.	Hugh / Leon	ASAP
<b>Club events</b>  Christmas Pudding Race – Sun 11 December (scratch/mixed crews) Deadline for entries, by Captains and Leads, is 8pm on Monday 4 <sup>th</sup> December Action: Fee to post details on the Notice Board Action: Elysia to post details on social media / ask parents for help		
<b>Stan's retirement gift</b>  It was agreed that the presentation would take place at the Colin Fagan Head race. Action: Olivia to research sourcing of a print of the club house	Olivia	Next mtg
<b>Committee Photos</b>  To be emailed to Emma (emma.airey@rhspecialistinsurance.co.uk) (Fee, Olivia and Emma's photos received so far)	All	ASAP



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<p><b>Winter Circuits</b></p> <p>These are held every Wednesday from 18:30 at Milford Junior School. Open to all members and a minimum of 10 is required to cover cost.</p>		
<p><b>Club Insurance for coaches</b></p> <p>Action: Fee to speak to obtain clarification from the broker as to where liability sits</p>	Fee	ASAP
<p><b>DBS checks</b></p> <p>Action: Olivia will speak to British Rowing and find out whether it's a requirement for anyone coaching to be DBS checked.</p>	Olivia	ASAP
<p><b>LTSC collaboration</b></p> <p>Hugh met Tony, Commodore of LTSC to discuss shared coaching/resources. The aim is to attract a wider audience – and more beginners.          Action: Hugo to look at Versadoc / summer camps</p>	Hugo	7 Nov
<p><b>First Aid supplies</b></p> <p>Terry has sourced Aquapacs for the RIBs. They are kept by the life jackets.</p>		
<p><b>Club structure</b></p> <p>Hugo raised a concern re membership volumes for 2023.          Action: Hugo to circulate a bulletin to Committee outlining sponsorship proposals.</p>	Hugo	
<p><b>Member survey</b></p> <p>It was agreed to conduct the survey after Christmas</p>		
<p><b>Security</b></p> <p>Terry shared an initial design and advised the cost would be circa £1,500 (max). The Harbour Master has indicated they would be willing to contribute 50% of the cost subject to approving the design.</p> <p>Terry will ask for the design to be worked up and once we have that to be shared with the Harbour Master and also Redrow to obtain agreement to the proposed works before any expense is incurred.</p>	Asap	



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<p><b>Club equipment</b></p> <p>It was agreed that the eight would be sold.          A nearly new ERG would be purchased. This is conditional upon one being sold.</p>		
<p><b>Finance</b></p> <p>Fee to confirm value of junior coaching levy outstanding.</p>	Fee	ASAP
<p><b>Social calendar for 2023</b></p> <p>6 Nations Rugby evenings          Action: Olivia to discuss with Mike</p> <p>Henley          Men – Friday          Women - Saturday          Action: Hugo - source a bus / organise picnic</p> <p>Colin Fagan Head – two weeks before Milford Regatta</p>	<p>Olivia</p> <p>Hugo</p>	
<p><b>AOB</b></p> <p>Trailer towing training day          Action: Hugo to organise a familiarisation day for anyone with the appropriate licence who is interested in learning to tow. Fee to post details on the adult bulletin board</p>	Hugo	

**Reports**

**Captain's Report – Hugo**

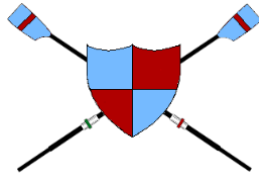
Hugo's report was circulated in advance and is set out below.

**Treasurer's Report – Fee**

The report was circulated in advance and is set out below.

**Safety Update**

No matters reported. Leads/captains to ensure any incidents are reported to Jane.

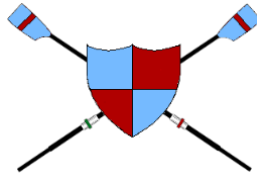


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E Airey  
Secretary  
2 December 2022

Next Meeting: Thursday 5 January 2023 @ 8:15pm

FUNVAL



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**Finance Report – for the month of November 2022**

Another quiet month.

On the income side, we collected £325 from members towards the cost of the H&S championship dinner and transport which covered all the associated cost. We collected £105 for room hire and other £40 of coaching levy from the junior squad.

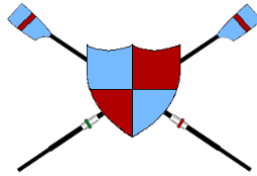
On the expenditure side, the major costs were £598 for the site management fee, £601 for the RIB service, £390 in coaching costs, £408 for the RIB grab bags and £194 on the new bollard keys. Other costs related to parts for boat maintenance and the usual fuel costs for the minibus and RIBs.

Although the crossed meter issue has purportedly been resolved, we have not yet received an invoice from Utility Warehouse for the electricity consumption over the past few months. I have been advised it will take a few weeks for that to come through. Meanwhile I am continuing to accrue for the cost.

We closed the month with an available cash balance of £5.1k (after reserving cumulatively £1.4k for electricity).

Prepared by: Fee Brooker, Hon Treasurer

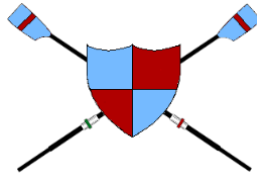
30 November 2022



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	November 22	YTD
<b>Opening cash balance</b>	8711	9167
<b>INCOME</b>		
Membership income	69	205
Sponsorship income		
Milford on Sea Regatta income		
Pontoon membership income		
Rowing equipment sales		
Members contributions to social events	325	765
Other		
Learn to row courses		
Racking fees		
Transfer from bar account		
Merchandise sales		37
Fundraising and donations		
Premises room hire	105	187
Coaching levy	40	405
Race entry fees (re 2022)		144
Members payments for circuits	29	29
<b>Total Income</b>	<b>567</b>	<b>1772</b>
<b>EXPENDITURE</b>		
Boat and equipment maintenance	262	420
Rowing equipment purchases	408	675
Cost of social events	91	731
Race entry and transport costs		
Insurance		
Pontoon license fees		
Cost of river licenses for pontoon members		
Bus and trailer costs incl fuel	138	138
Coaching costs	390	390
Management fee for premises	598	598
Merchandise stock	48	95
Miscellaneous	192	208
RIB costs including fuel	619	1151
Utilities		
H&D, BR affiliation and SCC sponsorship		
Website hosting and domain fees		
Bar license		
TV license		
Milford on Sea Regatta costs		
<b>Total expenses</b>	<b>2745</b>	<b>4406</b>
<b>Closing cash balance</b>	<b>6533</b>	<b>6533</b>
<b>Reserved for electricity</b>	<b>1400</b>	<b>1400</b>
<b>Available cash</b>	<b>5133</b>	<b>5133</b>



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*Captain's Report*

*Committee Meeting Dec 2022*

27th November 2022

**Racing Update**

November whilst being a month of wind and rain has been a quieter month on the racing front with the Colin Fagan Head cancelled due to poor weather. The club, however, did have crews racing on the 19th November at Avon Head and 20th The Vets 4 Head.

We took two crews to Avon Autumn Head on the 19th November, the Ladies 8 and a J15 Boys coxed quad. Whilst the weather was beautiful (for once) the day got off to a slightly worrying start with the discovery that we had left one of the riggers for the 8 in the other trailer. However, the combined charm of Livvy and Sophie managed to secure a trusty Janousek 8 from Avon County. With a rapid stream, Livvy at stroke kept it sharp and the crew spinning, along resulting in them posting a very decent time winning Band 2 8s by 18 seconds and coming 5th overall only being beaten by Bath and Bristol University Crews. The boys quad came in a highly creditable fifth.

The next day Tim and Kenny set off with Pete and Ray from Poole to do the Vets 4s Head in London. It is clear that Masters rowing is getting more and more professional with competition fierce at the big London events. Despite this the Lymington/Poole had an excellent row fighting with a faster Grosvenor crew all the way down the course and coming in a highly impressive 4th out of 11 in Masters E 4-.

Looking forward the club has entries in one more event before Christmas, Walton Small Boats Head on 11th December. With Burway Small Boats Head cancelled yesterday and red boards on the Thames at the moment we are crossing our fingers that it will go ahead.

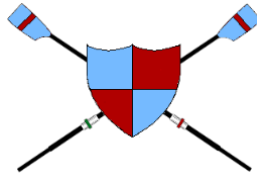
On the 11th December we will be running the 2nd Annual Christmas Pudding race in the lagoon and will be hoping to get as many of the club as possible competing in this scratch event of mixed crews of all ages.

Our other focus at the moment is trying to ensure that there is coaching and structure in place for the potential crews to compete in the Hants and Dorset ARA regattas in the summer of 2023.

**Equipment Update**

It has been a relatively quiet time in terms of equipment with the focus now on maintenance for the junior boats and personally I believe we need to look to get the Skylarc refurbished – I note that Janousek had flagged to Pete that they are very busy at the moment.

Also we will continue to try and sell on kit that we are not using - my proposal below is we look to sell the 2nd eight.



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### **Decisions Required**

The following decisions are required.

- Agreement to purchase Marc Tremain's ergo for £650 and then we will sell one of the older ones.
- Approval to sell the Reliant Sims eight – we will need to tidy it up.

### **Club Structure**

As you will be aware one of the things that I am very keen to continue to progress is a sustainable long term structure. It is increasingly clear if we are to do this we need to also find ways in which to increase club income outside membership income to support the continued refresh of the fleet (rather than expand given storage space is maxed out) and development of a coaching infrastructure for the club.

From a personal perspective I think we should set ourselves a target that maybe up to 50% of revenues should come from non-membership income on a 3 year view with other potential sources being;

- Sponsorship Revenues
- Association with Schools and Grants
- Summer Camps – Targeted mainly at Juniors and mainly non-members which would be delivered by Rowing Adventures for the club with support from Junior member mentors
- Visits from other clubs – Coastal Rowing is growing in popularity and we are in a prime position to leverage this.

In terms of Sponsorship my proposal is that we look to advertise in the club for 2-3 people not on the committee to work with Fee and myself to develop a sponsorship proposition which we would then bring back to the committee for agreement.

In terms of the other 3 items I believe that we can facilitate them with support from Rowing Adventures (i.e. Kirsty) as well as working in partnership with schools or other clubs (e.g. Lymington Town Sailing Club). In the case of the latter, Fee and I had an initial meeting with Tony Evans from Lymington Town Sailing Club and there were 2 areas which seemed particularly of mutual interest – looking at putting a VersaDock/equivalent on the left hand side of the pontoon and collaborating on Summer Camps.

We are currently awaiting a proposal from Tony (who has also had very positive support from the harbourmaster) on the Versadock. We will discuss this further at the Committee since we recognise we need to balance our neighbours as well as ensure any activity does not clash with club rowing activity.

### **Other Topics**

There are number of parents who want to get involved in supporting but are worried about the insurance and training element. As a club we need to ensure 1) They are properly DBS checked and 2) That they are insured to support – I would appreciate a discussion on this at the committee.